



# Donation and Contribution Requests



Oak Valley and Eastern Sierra Community Bank strongly support and are committed to investing in the communities we serve. Donations are one way we help meet the charitable needs of our communities. In addition, we encourage our employees to volunteer their individual talents toward the betterment of the communities in which they live.

So that we may give your request full consideration, please complete and return this Donation Request form at least one month prior to your event or fundraiser.

Donations are generally made in the following categories:

- Community services related to affordable housing and services which target low to moderate income individuals.
- Activities that promote economic development by financing businesses or farms with gross annual revenues of \$1 million or less.
- Activities that revitalize or stabilize low to moderate income geographies.
- Grants and contributions in cities where we have a large customer base and community-wide benefit is clear.

While we would like to support as many causes as possible, inevitably there are times when we have to decline a request. We may not be able to make contributions for causes which support:

- Individual needs
- Travel expenses for individuals or groups
- Political causes or campaigns
- Sports sponsorships
- Endowments or capital campaigns
- Membership or religious organizations, unless the project benefits the entire community

Please email completed Donation Request form to [marketing@ovcb.com](mailto:marketing@ovcb.com). For questions please call 209.844.7505.

Requests are to be accompanied by the following:

- Proof of IRS 501(c)(3) non-profit status
- Listing of Board of Directors or similar governing body
- Latest audited financial statement (for requests of \$1,500 or more)
- Latest annual report or impact report describing the organization's mission and recent accomplishments

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Name of Organization: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Organization Website: \_\_\_\_\_

Is organization a 501(c)(3) charitable organization? Yes No 501(c)(3) number \_\_\_\_\_

Agency Mission/Purpose: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Program/Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Purpose or use of funds: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount of Request: \$ \_\_\_\_\_

Portion that directly benefits low/moderate income individuals or small businesses: \$ \_\_\_\_\_

If the primary purpose of this donation addresses any of the following four items, please complete this section. Check all that apply:

- 1. Affordable housing for low/moderate income individuals
- 2. Community services targeted to low/moderate income individuals
- 3. Activities that revitalize or stabilize low/moderate income geographies
- 4. Promote economic development by financing businesses or farms with annual gross revenues of \$1,000,000 or less (if only marking box 4, skip A and B below).

*This information will remain confidential and will only be used by Oak Valley Community Bank for documenting efforts to meet Federal Regulatory requirements under the Community Reinvestment Act (CRA).*

A. What are the income guidelines used by your organization for low/moderate income eligibility. *If more space needed, please attach additional pages.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. What percentage, of those assisted, are low/moderate income? \_\_\_\_\_ %

C. Indicate the number of low/moderate income individuals or small businesses served by your organization:  
Annually \_\_\_\_\_ By this donation (if applicable) \_\_\_\_\_

D. This donation benefits the following county(ies), check all that apply:  
Stanislaus San Joaquin Tuolumne Sacramento Placer Mono Inyo Other: \_\_\_\_\_

If more than one county or Other, explain how funds are allocated throughout the area(s):  
\_\_\_\_\_  
\_\_\_\_\_

Date of Request: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address to mail payment: \_\_\_\_\_

\_\_\_\_\_