MERCHANDISE RETURN FORM

IT IS NOT NECESSARY TO CALL US FOR A RETURN AUTHORIZATION. PLEASE FILL OUT AND INCLUDE THIS FORM WITH THE RETURNED MERCHANDISE WITHIN 30 DAYS FROM DELIVERY DATE.

Please note that you do not have to expedite the shipping on your return (as long as it is postmarked before the 30 day period). Also, expediting your return <u>does not</u> expedite the return process time frame.

*If you were sent a different item than shown on your invoice or received a damaged item, please disregard this form & call for assistance.

NAME:

INVOICE #:

PHONE #:

REASON FOR RETURN / EXCHANGE: (PLEASE CHECK ANY THAT APPLY)

□ ORDERED INCORRECT FINISH

□ ORDERED INCORRECT QUANTITY

 \Box ORDERED INCORRECT SIZE

□ NOT NEEDED ANYMORE

ACTION DESIRED: (PLEASE CHECK ONE)

□ Exchange for item #

If you are not sure which item you need, please call for assistance. Item(s) returned for an exchange will be refunded minus the applicable restocking fee. Then, a new order will be created for the exchange and buyer will be charged at that time for the exchange.

☐ Refund - Returns will be refunded minus a \$10 or 10% restocking fee (whichever is greater) and, if applicable, minus any return shipping costs billed by the carrier such as order refusal or returned to sender. (As disclosed in our Return Policy listed on our website.)

Thank you!

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